



**POSITION DESCRIPTION/PERFORMANCE STANDARDS**

**POSITION: Surgery Charge Nurse (non-exempt)**

**DEPARTMENT: Nursing Services**

**Position Purpose**

The Surgery Charge Nurse supervises all aspects of and provides strategic support for the Operating Room. Will provide staff support to the Operating Room. Will be responsible for assessing, planning, implementing and coordinating patient care, based on infant to mature elder and the data collected. Identifies education needs for the department. The Surgery Charge nurse is responsible for making adjustments to the order of the surgical cases based on the equipment, instruments and staffing. The Surgery Charge nurse coordinates and receives calls from physicians to pre op cases and facilitates the flow of the cases for the day. All services are provided in a professional manner and reflected through service excellence unrestricted by considerations of social or economic status, personal attributes or the nature of health problems. Adherence to policies of all regulatory bodies is expected.

**POSITION REQUIREMENTS**

**Education:** Graduation from an Accredited School of Nursing

**Licenses and/or Certification:** Must have a current license to practice in the State of Louisiana, BLS (Basic Life Support) certification

**WORKING RELATIONSHIPS**

**Position reports to:** Operating Room Manager

**Interpersonal Relationships:** As a representative of Park Place Surgical Hospital, all comments, attitudes and behavior have a direct affect on the facility’s image and perceptions of quality service. Interaction with patients, families, physicians, co-workers, vendors, etc. must be in a manner that is friendly, supportive, courteous, respectful, cooperative and professional. The behavior should promote an atmosphere of teamwork, which is congruent with facility standards and guidelines to promote positive relations. In order to prevent fraud and abuse of Federal and/or State statues, all duties and actions will be performed within the organizational Corporate Compliance Plan and the Code of Ethics.

**Physical Demands:**

<b>Percentage of Work Time</b>	<b>1-33%</b>	<b>34-66%</b>	<b>67-100%</b>
Standing/Walking		*	
Sitting		*	
Twisting		*	
Lifting/Carrying		*	
Pushing/Pulling		*	
Climbing (ascending/descending)	*		
Bending/Stooping			*
Using arm muscles frequently or for extended periods		*	
Using leg muscles frequently or for extended periods		*	
Using back muscles frequently or for extended periods		*	



# PARK PLACE SURGICAL HOSPITAL

A Joint Venture of Park Place Surgical Hospital & Our Lady of Lourdes Regional Medical Center

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<b>Lifting Requirements</b>			
2-10 pounds			*
11-20 pounds			*
21-30 pounds	*		
31-40 pounds	*		
41-50 pounds		*	
51 pounds or more		*	

- Bending, pushing, pulling, and lifting equipment of various weights and sizes.
- Frequently required to lift and /or move up to 25 pounds.
- Occasionally required to lift and /or move up to 50 pounds of department supplies and equipment.
- Occasionally may need to move supplies or equipment over 75 pounds.
- Walking and standing most of the time.
- One must exhibit good communication skills.
- One must exhibit good critical thinking skill in and out of emergency situations.
- One must be able to make complex decisions in and out of emergency situations.
- One may be subject to unpleasant odor and sights
- May require the wearing of Personal Protective Equipment (PPE) as some tasks involve exposure to blood, body fluids or tissues.
- Good speech, hearing and sight (including visual acuity and color perception) and sense of smell are essential.

Disclaimer: While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job or to require that other or different tasks be performed when circumstances change (example- emergencies, staffing changes, etc.)

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Manager's Signature \_\_\_\_\_ Date \_\_\_\_\_